



**UNITED REPUBLIC OF TANZANIA**

**MINISTRY OF FINANCE AND PLANNING**



**PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD**

**PUBLIC NOTICE.**

**CALL FOR RESOURCE PERSONS' EXPRESSION OF INTEREST**

**Date of Issue: 28<sup>th</sup> August, 2023**

**1.0 Background**

Procurement and Supplies Professionals and Technicians Board (PSPTB) established in 2007 by Parliamentary Act No. 23 to develop and regulate the profession and professional conduct to enhance professionalism for excellency in procurement and supply chain management practices. In implanting its functions as per section 7 of the PSPTB act, among other things, the Board is mandated to carry out different services including; the conduct of professional training and examinations, consultancy services, conduct short course professional training, tailormade training and conduct research.

**2.0 Call for application of PSPTB Resource Person**

The Board is now inviting applications from any qualified Professional or individual apply for PSPTB resource person to be enlisted in the PSPTB Resource Person for various services or assignments as highlighted in the matrix hereunder;

S/N	SERVICE/ ASSIGNMENT NAME	MINIMUM QUALIFICATIONS	SERVICE VALIDITY
1	CPD and Tailormade Training	<ul style="list-style-type: none"> <li>• Holders of CPSP and Master's degree in Procurement and Supply management programs and registered at least in an Approved Category with working of at least four years or training experience of six years.</li> <li>• Or a Holder of Master's Degree in related supportive skills to the Procurement and Supply profession like Leadership, Accountancy, law, pharmacy, ICT, quantity surveyors, Engineering etc with working experience of at least three years</li> </ul>	Three years
2	Research Supervision	<ul style="list-style-type: none"> <li>• Holders of CPSP and Master's degree in Procurement and Supply management programs registered at least in the Approved Category with working or training experience of at least six years.</li> <li>• Or holder of a Master's degree in Business Administration, Transport and Logistics, Project Management and International Business.</li> </ul>	Three years
3	Trainers for Comprehensive	Holder of Masters Degree or PhD in	Three years

S/N	SERVICE/ ASSIGNMENT NAME	MINIMUM QUALIFICATIONS	SERVICE VALIDITY
	Research Methodology	Procurement and Supply management programs or Business Administration, Project Management, Transport and Logistic with a training experience of at least six years in relevant fields.	
4	Examination Setters, moderators and marking for CPSP, Graduate Professional and Professional Diploma	<p>(i) Holders of CPSP and Master's degree in procurement and supply management programs registered at least in the Approved Category with working or training experience of three years.</p> <p>(ii) CPSP holders and registered in at least approved category with working or training experience of at least three years.</p> <p>(iii) Holder of a Master's degree in Accountancy, Finance, Economics, Business administration, Records Management, Law, and Education with a training experience of at least three years.</p> <p>(iv) Holders of Bachelor's Degree or graduate professional registered at least in the Graduate category with working or training experience of more than two years</p> <p>(v) Holder of Bachelor's degree in accountancy, Finance, Economics, Business administration, Records</p>	Three years

S/N	SERVICE/ ASSIGNMENT NAME	MINIMUM QUALIFICATIONS	SERVICE VALIDITY
		Management, Law, and education with training experience of at least three years	
5	Short course or specialized training	<p>(i) Holders of CPSP and Masters Degree in Procurement and supply management programs with working or Training Experience of at least six years.</p> <p>(ii) Holder of CPA and Master's degree accounting or finance management programs with working experience in auditing or training experience of at least six years.</p> <p>(iii) Holder of Master's Degree in related supportive skills to Procurement and supply profession like Leadership, Accountancy, law, pharmacy, ICT, quantity surveyors, Engineering etc with working experience of at six years in relevant field.</p>	Three years
6	Language Editing	<p>(i) A holder of a Master's Degree in Linguistics or Kiswahili with at least working experience of six years in the relevant field. A Holder of a PhD will be an added advantage.</p> <p>(ii) Holder of a Master's Degree in Education in Curriculum Design</p>	Three years

S/N	SERVICE/ ASSIGNMENT NAME	MINIMUM QUALIFICATIONS	SERVICE VALIDITY
		and Development with working experience of at least six years.	

Interested applicants should write an application letter to PSPTB marked “**An Application for PSPTB Resource Person**” whilst mentioning the service(s) name. Applicants should root their application letters through their employers

All applications must be accompanied by Certified Academic and Professional Certificates, CVs, Names of three referees, and proof of carrying out similar assignments and experience.

The deadline for receiving applications shall be 15<sup>th</sup> September 2023, and only approved applicants shall be issued notification letter of acceptance of being PSPTB Resource Person in specific services.

NB: Approved applicants shall be used for PSPTB assignments when the need arises.

All applications should be addressed to;

Executive Director,

PSPTB,

P.O. Box 2663,

Postcode: 41108

**DODOMA.**

**Email:** [barua@psptb.go.tz](mailto:barua@psptb.go.tz)

Physical Address:

Mkandarasi Place, 7<sup>th</sup> Floor.



Godfred B Mbanyi

Executive Director